

Governing Principles
For the
Washington State Cooperative Library Project
Draft March 8, 2001

Collaboration and reciprocity are the guiding principles for working relationships among libraries. It is the responsibility of members of the Washington State Cooperative Library Project (WSCLP) to abide by these principles. WSCLP is a collaborative effort among libraries and, therefore, requires that all participating libraries contribute resources (collections, staff effort, and funding) to ensure the success of the organization and to achieve the goals of the project. At the heart of this collaboration is reciprocity, the giving and receiving of privileges and resources for the mutual benefit of participating libraries so that they can serve the needs of the students, faculty, and staff of the public baccalaureate institutions of the State of Washington. The WSCLP will pursue goals that mutually benefit its members.

Purpose:

To form a consortium of academic libraries whose purpose is to support learning, teaching and research, and promote information literacy in the public baccalaureates in the State of Washington as follows:

- To provide access to a common core of electronic resources to support undergraduate education;
- To provide access to and minimize duplication of specialized resources needed by faculty and students in more than one member institution;
- To build and maintain an infrastructure that supports resource sharing among libraries of member institutions;
- To make effective and innovative uses of technology to expand resource sharing and services;
- To explore future directions in higher education and technology to identify resources, practices and affiliations that will support excellence in learning, research, and service at higher education institutions in Washington State.

Organizational Structure

The Washington State Cooperative Library Project (WSCLP) is an initiative of the Interinstitutional Committee of Academic Officers (ICAO), a policy committee of the Council of Presidents (COP). Authority for policy, direction, and funding for WSCLP rests with the ICAO.

The Interinstitutional Committee of Chief Librarians (ICCL) is a subcommittee of ICAO. ICCL is responsible for:

- planning, implementing and monitoring WSCLP activities;
- recommending changes and enhancements for WSCLP;

- working with COP staff to keep the chief academic officers informed of WSCLP activities;
- working with COP staff in responding to inquiries about WSCLP activities, opportunities and needs; and
- cooperating with other academic library consortia on national and international standards and issues relevant to the goals of WSCLP.
- Preparing documentation and reports as may be requested by the ICAO.

ICCL will constitute task forces and working groups involving library and technical staff in member institutions as needed to draft and recommend operating policies and procedures, implement approved plans, explore opportunities for further collaboration; and so forth.

ICCL may issue bylaws, rules and regulation to provide for the shared governance of the WSCLP and to implement the provisions of this agreement.

Fiscal responsibility

Each member library is responsible for meeting the financial obligations incurred by its agreement to participate in any activity that is not directly funded for WSCLP through a grant or state appropriation.

Any of the public institutions may be the fiscal agent for activities and projects. The fiscal agency for grants or other funds will be assigned as agreed upon for each project or as designated by the funding body.

Membership

Full members of the WSCLP are the libraries of the following academic institutions::

- Central Washington University
- Eastern Washington University
- The Evergreen State College
- University of Washington
- Washington State University
- Western Washington University

Associate memberships or partnerships with other library consortia may be formed to further the purposes of WSCLP.

DRAFT, 5/01

WSCLP, Biennial budget 2001/2003
(\$1,124,542.00)

Databases **\$700,000**

This is a 1.45% increase to accommodate for some ACS purchases required and some general increases.

III maintenance **\$150,000**

This is at the 1999/2001 levels; it covers maintenance for INN-Reach code on the central server and at each local site. (WSL would add \$85/month plus sales tax.)

Salary **\$148,236.00**

This is at the 1999/2001 level as longer term staffing levels have not been determined. May also need to pay hourly or one time staffing for projects.

Travel **\$7,000**
(IUG, NWIUG, ICOLC, In-State)

This budget line did not exist in previous years. Each local site remains responsible for all travel to ICCL and Cascade meetings. Central travel is used to send an official representative to IUG and the consortia of consortia as well as for regional travel of the coordinator.

Equipment **\$50,000**
Need to budget for server replacement

Supplies **\$10,000**
This budget line did not exist in previous years. Includes bags, printing (sites have asked about bookmarks, etc), misc. This biennium about \$6,000 has been spent on supplies, largely the courier bags.

Software upgrades **\$10,000**
Could include reindexing, new III products (Pick up anywhere, etc)

Project Reserve **\$49306**

All figures are for biennium.

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Foundations

In the early 1990s the provosts, librarians, and computing technology specialists of the state's public baccalaureate institutions began, under the sponsorship of the Council of Presidents, to develop a vision for a cooperative library project. The purpose of the project was to enable easy sharing of library resources among the six institutions, their various branch campuses and centers, and their distance learning students throughout the state. In partnership with the State Legislature, a phased project was created and funded in the 1995, 1996 and 1998 supplemental budgets.

Status 2001

- ◆ All six public baccalaureate institutions now have Innovative Interfaces systems that provide online catalogs and allow for effective management of the acquisition and circulation of print, multi-media and electronic resources.
- ◆ Improved telecommunications capacity expanded users' access to Internet resources and made this project's continuing development possible.
- ◆ Nearly all of the remaining card catalog records at each institution were converted to electronic form. The libraries built a joint catalog that is updated continually. The text-based catalog implemented in 1996 was succeeded in 2000 by CASCADE, a web-based catalog.
- ◆ The libraries jointly licensed a large electronic database (ProQuest) representing a core set of general-purpose, full text periodicals. Additional jointly licensed databases currently include American Chemical Society Web Editions, American Mathematical Society: MathSciNet, and ISI Web of Science.
- ◆ In 2000, the libraries installed Innovative Interfaces INN-Reach software that allows students, faculty, and staff at any one of the campuses to check out books electronically from any of the other libraries and to have the books delivered to their home library within 72 hours.

Recent Proposals

The Washington Digital Library

- ◆ *Digitization of unique materials held by each library*
- ◆ *Expansion of cooperatively licensed databases to increase offering of scientific, medical, and technical information*

Information Literacy Initiative

Internet Access

CASCADE

<http://cascade.lib.washington.edu>

WSCLP

<http://cascade.lib.washington.edu/screens/wclpoverview.html>