

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**September 17, 2007**

**Trustees Attending:**

Stan Flemming  
Karen Lane  
Anne Proffitt  
Robert Segura  
Paul Winters

Absent: David Lamb

**Representatives to the Board:**

Angel Cruz, Alumni Representative to the Board of Trustees  
Ernestine Kimbro, Faculty Representative to the Board of Trustees

**Staff Present:**

Don Bantz, Academic Vice President and Provost  
Art Costantino, Vice President for Student Affairs  
John Carmichael, Administrative Assistant to the President/Recording Secretary  
to the Board of Trustees  
Lee Hoemann, Vice President for College Advancement  
John Hurley, Vice President for Finance and Administration  
Thomas L. Purce, President  
Paul Smith, Director of Facilities  
Steve Trotter, Executive Director of Operational Planning and Budget

**Others Present:**

Colleen Warren, Senior Assistant Attorney General

Trustee Karen Lane called the meeting to order at 9:30 a.m. in the Board Room of The Evergreen State College. President Purce introduced newly appointed Student Trustee Robert Segura, Faculty Representative Ernestine Kimbro, and Alumni Representative Angel Cruz. Vice President for Student Affairs Art Costantino introduced Sharon Goodman, newly appointed Director of Residential and Dining Services.

**Supplemental Budget Planning**

President Purce discussed plans for the college's supplemental budget request. He said that the state's public baccalaureate institutions will each request support for improving emergency preparedness in light of the shootings at Virginia Technology Institute. Vice President Art Costantino described the college's proposed request for \$475,000. The request would include \$50,000 to hire a half-time emergency response coordinator; \$325,000 to improve crisis communications, including internal public address systems, web-based communications, and enhanced cell phone service; and \$100,000 for campus mapping.

**Capital Projects Update**

Director of Facilities Paul Smith reviewed progress on capital projects. The Lab I First Floor renovation will be substantially complete within a few days. The design for the College Activities Building renovation is underway. An architect has been selected for the Longhouse expansion. Construction bids have been received for the Phase II Library Modernization project. The Board will be asked to approve a contract including two bid alternates. The legislature established a fund to help with construction inflation. The college will request money from that fund, which would allow work on additional bid alternates.

Vice President John Hurley noted that the scope of the Library Renovation project was narrowed to reflect the budget. Aside from the bid alternates, a few areas are not currently funded for modernization.

These include replacing the old TV Studio and portions of the basement. The college will request supplemental capital funding to finish work in these areas.

### **Campus Master Plan**

Vice President John Hurley reviewed the process that led to the draft campus master plan. The planning consultants presented concepts to the Board in June. Over the summer, they developed those concepts into the current draft. They will collect comments from the campus community during Fall quarter before bringing a final draft to the Board for approval. John invited board members to discuss the draft plan. Dr. Hurley highlighted areas that may attract attention. These included a proposed road closure and the addition of retail space. He noted that the campus master plan would provide a road map for college planning, but every proposal in the master plan may not be implemented in the end.

Ms. Proffitt noted the plan's emphasis on sustainability. She suggested the need for similar emphasis on other areas, including on learning and community. She also asked whether the plans proposed might exceed the college's growth plans. Ms. Proffitt said that she would be reluctant to see any reduction of Red Square. Ms. Lane asked about plans for improving student housing and asked that a tour of the area be scheduled at a future meeting. Ms. Lane noted that the design guidelines have yet to be presented. She also said that she would like the board to have an opportunity to see a summary of comments collected on the draft plan from the local community and from the campus. She also noted that the draft campus master plan names several areas on campus. The plan should be clear that these are informal designations until the Board acts to formally name a part of the campus.

### **Extended Education**

Provost Don Bantz and Academic Dean Theresa Aragon presented an update on Extended Education. Dr. Bantz said that when the college considered several new revenue-generating activities a few years ago, Extended Education was the option that the Academic division pursued. The college committed to a three-year experiment offering an Extended Education program. The program has now completed its second year.

Theresa Aragon said the program achieved its goals for the 2006-2007 year. Enrollment doubled and revenue tripled. The program is not yet making a profit, but it has helped to present a positive image of Evergreen to the local community. Goals for the next year include expanding enrollment, increasing custom trainings, launching an HR certificate program, and further reducing the expense to income ratio.

### **Convocation**

The Board moved to the Campus Recreation Center to attend college Convocation ceremony over lunch and walked through the newly renovated Lab I space after the ceremony.

### **Executive Session**

The Board reconvened in the Board Room at 1:45 p.m. Karen Lane announced that the Board would move into Executive Session to discuss a potential real estate transaction. She said that the Board would return to open public meeting at 2:00 p.m.

### **Delegation of Authority for Library Renovation**

The Board returned to open public meeting at 2:00 p.m. A quorum was present with Trustees Flemming (by phone), Lane, Proffitt, Segura and Winters present.

**Motion  
2007-38**

Mr. Winters made a motion to:

- a) Approve the project budget of \$22,250,000 for the Daniel J. Evans Library Modernization, Phase II Renovation Project.
- b) Authorize the award of the construction contract to renovate the Daniel J. Evans Library Modernization, Phase II to Construction Enterprises & Contractor (C.E. & C., Inc) of Tacoma, Washington in the amount of \$14,405,000 including bid alternates 1 and 3, and authorize the President (or designee) to execute the contract.
- c) Delegate authority to the President (or his designee) to approve change orders for the Daniel J. Evans Library Modernization, Phase II project, as long as the total cost for the project does not exceed the approved project budget, \$22,250,000, which includes a project contingency of \$1,635,756.
- d) Authorize the President (or his designee) to seek matching funds from the Office of Financial Management as per Engrossed Substitute House Bill 1092, Chapter 520, Laws of 2007, Section 1049, effective May 15, 2007, in the amount of \$256,000.
- e) Authorize the President (or his designee) to increase the value of the construction contract with C.E. &C., Inc., to \$14,905,000 to include alternates, 1, 3, and 4, upon approval of the Office of Financial Management of a matching funds request in the amount of \$256,000. This increase in funding will increase the project budget to \$22,762,000.

The motion was seconded and passed on a voice vote.

**Policy on Community Representatives**

Executive Assistant John Carmichael summarized the history of community representatives at Board meetings. He also summarized the Board's discussions earlier in the year of adding a community representative from the student government.

**Motion  
2007-39**

Mr. Winters made a motion to adopt Resolution 2007-10 (attached) on Community Representatives to the Board of Trustees. The motion was seconded and passed on a voice vote.

**Approval of Minutes**

**Motion  
2007-40**

Ms. Proffitt made a motion to approve the minutes of the July meeting. The motion was seconded and passed on a voice vote.

**Report from Student Trustee**

Ms. Lane invited Mr. Segura to report as student trustee. Mr. Segura said that he looked forward to serving on the Board. He said that he welcomed the creation of a community representative from the student government.

**Report from the Representative to the Foundation Board of Governors**

Ms. Proffitt reported on the Board of Governors' August retreat. The agenda included a look at the draft campus master plan, goal setting, and an in-depth president's report. The Board of Governors committed to a \$500,000 goal for the Annual Fund this year. The Foundation also spent time discussing the equipment needs for the Center for New Media.

### **Board of Trustees retreat**

Ms. Lane noted that the Board's retreat is scheduled for October 10. She reviewed a draft agenda developed by Dee Endelman in consultation with Board members. She invited feedback and advice from Board members.

### **President's Report**

President Purce invited Angel Cruz to report as Alumni Representative to the Board of Trustees. Mr. Cruz reported on an alumni event at Safeco Field, efforts to establish alumni association chapters in other cities, and a re-writing of the alumni association bylaws.

President Purce invited Ernestine Kimbro to report as Faculty Representative to the Board of Trustees. She described the topics discussed at the Faculty Agenda Committee's retreat, including continuing the Curricular Visions work, the faculty advisory panel for on the college budget, long-term visitors and adjuncts application policy, faculty and deans hiring, and the faculty union.

President Purce asked Vice President Art Costantino to report on new student orientation. Dr. Costantino said that the college's entering class had an unusually high proportion of freshmen. For this year's orientation, staff have worked to build stronger connections to the local community. The week also includes for the first time mandatory advising activities. He noted that orientation is taking place at the same time that many offices involved are moving, adding to the challenge.

President Purce distributed the Senior Staff's goals for the year. He also summarized recent and upcoming activities on his calendar.

---

Karen E. Lane, Chair

---

Anne Proffitt, Secretary