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For information about **Mandatory Deductions**, visit the [Unemployment Compensation](#), [Worker's Compensation](#), or [Payroll](#) websites.

Campus Recreation Center

The Campus Recreation Center (CRC) is a state-of-the-art facility. The CRC is home to Geoduck intercollegiate athletics, Leisure Education classes, club sports, intramural competitions, The Outdoor Program, camps, clinics, and general recreation use by students, faculty, staff, and members of the community. [more...](#)

Children's Center

Committed to creating an environment of joy where the talents of children and adults are recognized, nurtured, and celebrated; on-campus child care is available to Evergreen students, faculty and staff. [more...](#)

Credit Union Membership

Credit Union Membership is available to the following credit unions:

- Washington State Employees Credit Union
- Twin County Credit Union
- Washington School Employees Credit Union

Dining on Campus

Evergreen believes high quality campus dining offers the community opportunities to spend quality time together. The dining rooms provide a great setting outside the classroom for interaction with faculty, students, and staff; and a comfortable place for off-campus students and visitors. Visit The Greenery, The Market, The Corner Store, and the Sem II Caf  . [more...](#)

Disability - Long and Short Term

Disability insurance is available for the entire family. The State will pay 100 percent of premiums for basic life and basic long-term disability coverage. [more...](#)

Employee Assistance Services

Providence Employee Assistance Services offers a variety of services free of charge to employees and their immediate family. [more...](#)

Flexible Work Schedule

The option to adjust your work hours may be available. Please contact your supervisor to see if this option is available for your position. Work Schedule/Shift Change Notice form: [Word](#) | [PDF](#)

Holidays

Evergreen employees receive ten (10) paid holidays each year as well as one (1) personal holiday. Note: Evergreen employees have elected to have a holiday the day before Christmas rather than Veteran's Day. [more...](#)

Leave Information

Evergreen offers a generous leave program including paid holidays, vacation, sick days, and shared leave. [more...](#)

Life Insurance

Life Insurance is available for employees and their families. Evergreen pays for Part A, \$25,000 in Basic Life and \$5,000 in Accidental Death and Dismemberment; the other parts are available at an additional cost. [more...](#)

Mediation Services

Available through the Center for Mediation Services. Mediation is a safe, constructive way for individuals to negotiate their differences, find ways to agree, and move forward. Evergreen's Center for Mediation Services provides a group of trained volunteers with the skills to help parties in conflict examine their individual needs, identify common interests, and begin to craft a mutually beneficial agreement. [more...](#)

Medical and Dental Benefits

There are several medical plans available. The State pays 100 percent of premium for dental coverage. Coverage is available for employees and their families. [more...](#)

Optional Deductions (Payroll)

Electronic Funds Transfer, Deferred Compensation, Dependent Care Assistance Salary Reduction Plan, GET tuition program, medical flexible spending, car payments, and credit union deductions are available upon request. [more...](#)

Pay Dates

Pay Dates for Evergreen employees are twice monthly. Pay dates for permanent staff are the 10th and the 25th of each month. Temporary employee pay dates are the 15th and the end of the month.

Release Time to Attend Classes

[Release time to attend classes](#) - Permanent staff are allowed to take up to four hours or 10% of their work week to attend classes, educational conferences, etc.

Retirement

State employees are members of the Washington Public Employees' Retirement System (PERS) or the Teachers Insurance and Annuity Association/College Retirement Equities Fund (TIAA/CREF), depending upon the employee's position. [more. . .](#)

Training

A wide variety of training opportunities are available both on and off campus. [more. . .](#)

Tuition Waiver or Discount

For more details about this program, please refer to the Tuition Waiver Instructions/Form: [Word](#) | [PDF](#)

Wellness

The Evergreen Wellness committee sponsors various workshops and activities to promote a healthy lifestyle among the employees of the college. Massages are available every Tuesday for a fee. [more. . .](#)