

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**January 10, 2007**

**Trustees Attending:** Jay Carmony  
Stanley Flemming (by phone)  
Christopher Hedrick  
David Lamb  
Karen Lane (by phone)  
Anne Proffitt  
Marilee Roloff

**Representatives to the Board:** Nigel Jett, Staff Representative

**Staff Present:** Don Bantz, Provost and Vice President for Academics  
John Carmichael, Executive Assistant to the President/Recording Secretary to the Board of Trustees  
Art Costantino, Vice President for Student Affairs  
Lee Hoemann, Vice President for College Advancement  
Ken Holstein, Associate Vice President for Human Resources  
John Hurley, Vice President for Finance and Administration  
Collin Orr, Director of Business Services  
Rita Pougiales, Academic Dean  
Thomas L. Purce, President  
Kathe Taylor, Director of the Gear Up program  
Steve Trotter, Executive Director of Operational Planning and Budget  
Jennifer Wallace, Director of Government Relations

Chair Chris Hedrick called the meeting to order at 10:02 a.m.. A quorum was established with Trustees Jay Carmony, David Lamb, Anne Proffitt and Marilee Roloff attending.

**Introductions**

Mr. Hedrick welcomed Trustee Anne Proffitt to her first meeting.

**Quarterly Financial Reports**

Vice President for Finance and Administration John Hurley introduced Director of Business Services Collin Orr, who presented quarterly financial reports through September 30, 2006. Mr. Orr provided a budget summary of the college's operating and capital budgets, a summary of capital project budgets by fund source, a statement of dedicated local revenues greater than \$50,000, a report of the general operating fund by division, and balance sheets and income statements for selected auxiliary programs.

**Human Resources Update**

Vice President Hurley introduced Ken Holstein, Associate Vice President for Human Resources, who presented a report on staff turnover over the past three years. He said that in most categories, staff turnover is within expected ranges. Staff with five to ten years of experience at the college leave in larger numbers than expected. Exempt staff are more likely to leave the college than classified staff. African American employees are more likely to leave than might be

expected. Dr. Holstein said that the actual number of separations are low in many of these categories. He plans to examine individual cases in more detail to identify any issues that may be indicated.

Don Bantz, Academic Vice President and Provost, introduced Rita Pougiales, Academic Dean. Dr. Bantz reported on turnover among term and continuing faculty during the past three years, during which a total of 26 faculty (14.8 percent) left the college through retirement or resignation. He also reported on the number of new faculty hired during the last three years. He said that 26 percent of current faculty are at least sixty years old, suggesting that the number of retirements in future years will be significant.

### **Legislative Update and Budget Outlook**

President Purce discussed how the Governor's budget request was shaped by the Washington Learns report, which benchmarked the state's baccalaureate institutions to peers in the other states that compete successfully in the global economy. He said that the Governor's proposal sought to limit tuition increases, provide access to underrepresented students, and fund new enrollment in disciplines with high employer demand.

Steve Trotter, Executive Director of Operational Planning and Budget, compared the college's budget request to the Governor's budget proposal. He highlighted elements in the college's operating request that were not accommodated in the Governor's proposal. He noted that the Governor's budget provides funding for more new enrollment than the college requested. The Governor's budget also provides funding for several studies by the Washington State Institute for Public Policy.

Jennifer Wallace, Director of Government Relations, provided an update on the legislative session. She described the focus of Evergreen's conversations with legislators, including concerns about utility rate increases, capital project inflation, and compensation. She noted that the Governor's budget proposal would provide \$500,000 over the biennium to Evergreen to increase support services for TRIO-eligible students. Vice President for Student Affairs Art Costantino described the college's plans for applying that funding. The college would use the funding to offer a modified version of the Beginning the Journey program, a for-credit intensive advising/orientation program for newly admitted students, which appeared to improve retention rates.

Ms. Wallace also described the college's modifications to its request for new enrollment, responding to the Governor's proposal, which would provide 100 new enrollments rather than the 50 that the college requested. The college has proposed an enrollment growth strategy that would add 50 new upper division science enrollments over the course of the biennium and 20 graduate enrollments in a new Master of Education program. Because graduate enrollments and high demand science enrollments are funded at a higher level per student, the total cost of the growth would equal the funding in the Governor's proposal.

Provost Don Bantz said that the new M.Ed. program would provide a financially attractive alternative for practicing teachers seeking to advance their level of certification. The three local school districts have expressed support for the program, and the college believes that it can be implemented economically within current administrative structures. The program would focus

on math, science and ESL teachers. President Purce said that the college will need to file a Notice of Intent with the Higher Education Coordinating Board, seeking authority to offer the new degree and seek formal approval from the Board of Trustees in March.

### **Geoduck Student Union Luncheon**

The board ate lunch with representatives of the Geoduck Student Union.

### **Executive Session**

Trustees Stan Flemming and Karen Lane joined the meeting by phone. Chair Chris Hedrick announced that the Board would meet in Executive Session for 15 minutes to discuss a collective bargaining matter as allowed by RCW 42.30.140 (4)(a), and would return to an open meeting at 1:45 p.m. The Board returned to an open meeting on schedule.

### **Strategic Plan Update**

Provost Don Bantz presented an updated Strategic Plan and described the process that produced the plan. Mr. Hedrick expressed appreciation for Dr. Bantz's work on the plan.

**Motion** Ms. Roloff made a motion to adopt the update of the college's Strategic Plan as  
**#2007-01** presented. The motion was seconded by Dr. Flemming and passed on a voice vote.

### **Gear Up Contract Approval**

Vice President for Student Affairs Art Costantino described the proposed action as an extension of a current contract. He introduced Kathe Taylor, Director of the Gear Up Program, who described the program's activities and the contract under consideration. She said that the college is seeking funding for a sixth year of activity on the program.

**Motion** Ms. Roloff made a motion to delegate to the president the authority to approve a  
**#2007-02** contract between the college and the Clover Park School District concurrent with the fourth year of the college's Gear Up grant, from September 15, 2006 to September 14, 2007. The motion was seconded and passed on a voice vote.

### **Approval of the Minutes**

**Motion** Dr. Flemming made a motion to approve the minutes of the November 2006  
**#2007-03** meeting. The motion was seconded and passed on a voice vote.

### **Report from the Student Trustee**

Trustee Jay Carmony said that he had conversations with members of the Geoduck Student Union. He said that he met with the Tribal Governance program and will meet again with students in the Tacoma program.

### **President's Report**

President Purce invited Nigel Jett to report as Staff Representative to the Board of Trustees. Mr. Jett said that he had heard concerns from staff about water leaks in the remodeled sections of the Library Building. Vice President John Hurley said that the college's art collection and archives

are located in the basement of the building. An extraordinary rainfall and a clogged drain led to flooding in the area. The problem was noticed before extensive damage occurred. Staff are taking temporary steps to prevent the problem from recurring, considering options for a long-term solution, and taking steps to better protect the material stored in the basement.

President Purce said that Faculty Representative Artee Young and Alumni Representative Bonnie Marie were unable to attend the meeting. He invited Vice President for College Advancement Lee Hoemann to provide a fundraising update. Ms. Hoemann said that the Foundation has received gifts totaling \$803,818 as of December 31. The Annual Fund had received \$223,270.

President Purce reviewed activities on his schedule during December, January and February.

### **Public Comment**

Mr. Hedrick invited public comment. There was none.

### **Adjournment**

The board adjourned the meeting at 2:25 p.m.

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Christopher Hedrick, Chair

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Marilee K. Roloff, Secretary