



Funding Opportunities

- *Publication Assistance*
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Publication Assistance

There is a small faculty development fund, managed by the budget dean, to support faculty working on manuscripts. Awards are typically in the \$50 to \$100 range and include typing support, limited copying, photo services, etc. Contact [Ken Tabbutt](#).

Guest Speakers

Program budgets will be adequate to cover most guest speakers and artists, etc. If you wish to bring in a guest speaker- and are sharing the expense of the speaker with at least one other program- the budget dean maintains a small budget to supplement program budgets for speakers. Contact [Ken Tabbutt](#) for prior approval.

Sponsored Research

The nature of these awards is spelled out in section [6.300](#) of the faculty handbook. Application for these awards occurs once per year (normally in early fall quarter). Awards can be made for seed money to develop a project, grants-in-aid to support on-going projects, 5-week paid summer awards, and (rarely) one-quarter paid leaves. A call for proposals will come from the Provost's office.

Plato Royalties

Three programs are supported from royalty funds:

- A. Equipment Grants. Until all funds are exhausted, annual awards of up to \$10,000 are made for computer equipment and software to support innovative teaching. Applications are requested and reviewed once per year, generally during winter quarter. Contact [Ken Tabbutt](#), ext. 6235, for application schedule and detailed information.
- B. Plato Lecture Series (a.k.a. Cutting Edge Symposium). An endowed program that supports an annual guest speaker series on a topic concerning computers and technology. Approximately \$5,000 is available for each annual series.
- C. Staff Development. Funds faculty and staff training in software applications. Contact Human Resources at ext. 6361 for more information.

Sabbatical Leave

The policy is detailed in [Section 6.100](#) of the Faculty Handbook. The budget dean maintains the eligibility lists and distributes them to faculty in the middle of each fall quarter, along with a call for leave proposals. Leaves are applied for two years in advance. Eligibility for paid professional leave will accrue at the rate of one quarter per 16 quarters (5.33 years) of full-time equivalent service to the institution (excluding summer school). Normally you can expect to get one quarter of full-pay leave with 5.3 years of eligibility, two quarters with 10.67 years or three quarters with 16 years of

eligibility. Each quarter of leave taken erases 5.3 years of eligibility. Faculty with lower eligibility are still encouraged to apply- there may be instances where leave requests do not exhaust the available leave. To encourage faculty to become academic deans, the policy sets eligibility accrual at 2.67 years credit per year of service as a dean. Winter and spring leaves are encouraged due to higher enrollment levels during fall.

Faculty Exchange

The experience of teaching temporarily at another institution has proved very rewarding for numerous Evergreen faculty over the years. Evergreen has a long-standing faculty exchange relationship with Hyogo University of Commerce (Kobe, Japan), under which Hyogo faculty are assigned to teach at Evergreen during fall and winter quarters of each year, and an Evergreen faculty member is assigned to teach at Hyogo during spring and part of summer quarter. Through its connection with the Washington Center for Improvement of Undergraduate Education, Evergreen also has a strong history of arranging one-time exchanges with other institutions in Washington and with a number of colleges in the rest of the country.

Typically, both faculty members remain contractual employees of their home institutions, assigned to teach for a short period (one quarter to one year) at the host institution. A variety of arrangements for accommodation have occurred. Setting up an exchange requires coordination of a number of critical factors, including teaching assignment, calendar, and support. Interested faculty for the Kobe exchange should consult [Ken Tabbutt](#). To learn of exchanges currently under way or to initiate contact with potential hosts contact [Rita Pougiales](#)

In addition, there are important on-campus opportunities for faculty to work temporarily in different roles: (1) one- or two-quarter assignment as a member of the Library Reference group; and (2) one- or two-year assignment as full-time Academic Advisor. Consult [Rita Pougiales](#), the faculty development dean, for information.

Other

If you have a good idea for professional development that's not on this list, contact [Rita Pougiales](#), the dean responsible for faculty development. She'll see if she can turn it into a reality.

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