

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE
September 16, 2005**

Trustees Attending: Deborah Barnett
Stanley Flemming
Chris Hedrick
Jayne Kaszynski
Karen Lane
Marilee Roloff

Absent: Claudia Kauffman RedMorningStar
David Lamb

Representatives to the Board: Ernestine Kimbro, representing the Faculty Agenda Committee
Bonnie Marie, Alumni Representative

Staff Present: Don Bantz, Provost and Academic Vice President
John Carmichael, Administrative Assistant to the President/Recording Secretary
to the Board of Trustees
Art Costantino, Vice President for Student Affairs
Russ Fox, Academic Dean
Edie Harding, Director of Governmental Relations
Sharon Harrison, Advancement Operations Officer
Lee Hoemann, Executive Associate to the President
John Hurley, Vice President for Finance and Administration
John Lauer, Director of Housing and Food Services
Thomas L. Purce, President
Paul Smith, Director of Facilities
Steve Trotter, Executive Director of Operational Planning and Budget

Others Attending: Dan Galvin, Assistant Attorney General

Friday, September 16, 2005

Chair Stan Flemming called the meeting to order at 1:00 p.m. in the board room of the Daniel J. Evans Building in Olympia. A quorum was present with Trustees Barnett, Flemming, Hedrick, Kaszynski, Lane and Roloff attending. The chair announced that the board would move into executive session to discuss potential litigation with the college's legal counsel and would return to an open public meeting at approximately 1:30 p.m..

The Board returned to an open public meeting at 1:34 p.m. Dr. Flemming called the meeting to order.

Delegation of Authority for Evergreen Parkway Project

Vice President for Finance and Administration John Hurley and Director of Facilities Paul Smith asked the board to approve a motion amending the project budget for the renovation of the Evergreen Parkway. The budget that the board originally approved was \$1,638,462.40. Staff asked the board for a total budget of \$1,970,523. The additional sum reflects the cost of an emergency repair, interim landscaping and the decision to extend re-paving to include McCann Plaza. In addition, staff asked the board to authorize the president or his designee to approve change orders up to a total of \$398,744 for the project.

Motion
#9-01-05

Ms. Barnett made a motion to approve an amended project budget of \$1,970,523 for the Evergreen Parkway Improvement Project, including Architect and Engineering costs, construction contract, State sales tax, project management costs, and project contingency. Ms. Barnett further moved to authorize the President, or his designee, to approve change orders up to a cumulative total of \$398,744 for the Evergreen Parkway Improvement Project. The motion was seconded and passed on a voice vote.

Architect and Engineering Contract for Library Modernization, Phase II

Vice President Hurley recommended that the board approve awarding a contract to Studio Meng Strazzara for architectural and engineering services in Phase II of the Library Modernization project. Dr. Hurley said that that Studio Meng Strazzara is the architect for the first phase of the project as well.

Motion
#9-02-05

Mr. Hedrick made a motion to authorize the award of an architecture and engineering design contract for the design of the Daniel J. Evans Library modernization project, Phase II, to Studio Meng Strazzara for an amount not to exceed \$2,230,000. The motion was seconded and passed on a voice vote.

Senior Staff Annual Institutional Goals

President Purce said that the Senior Staff had drafted goals for the academic year. He asked Provost Don Bantz to address “promoting effective student engagement and deep learning.” Dr. Bantz described work underway to better assess student learning, to hire new faculty, and prepare for the next accreditation visit.

Trustee Hedrick asked how the college would measure progress on each of the goals. He also asked how the annual goals interact with the college’s strategic goals. Dr. Bantz said that work on updating the strategic plan is beginning and will include clear indicators of success in key areas. Mr. Hedrick suggested that the staff develop a set of key indicators that may be important to monitor over time.

Vice President Hurley discussed strengthening faculty and staff vitality and quality of work life. He said that work in this area includes attention to hiring, staff retention, and professional development.

President Purce discussed the college’s planning efforts, including an update to the strategic plan, preparing to update the campus master plan, and implementing the recommendations of the Enrollment Growth DTF. Vice President for Student Affairs described recommendations made by a consultant for improving the college’s community-oriented policing program.

Executive Associate to the President Lee Hoemann described work related to strengthen college fundraising. She described plans to hire a new Vice President for College Advancement, a Director of Development and a Prospect Manager. In addition, Director of Government Relations Edie Harding will assume interim duties in the advancement area.

Vice President Costantino described work to enhance student recruitment and retention, including examining financial aid packaging. President Purce said that the potential renovation of the College Activities Building and Housing also fall in this category.

President Purce said that he is working with Special Assistant Paul Gallegos to improve the President’s Diversity Fund. He also said that the college’s senior staff is working to strengthen engagements with local community groups.

Report from the Chair

Motion Ms. Roloff made a motion to approve the minutes of the July 13 meeting. The motion
#9-03-05 was seconded and passed on a voice vote.

President's Report

President Purce invited Member of the Faculty Ernestine Kimbro to report as faculty representative to the board. She said that the Faculty Agenda Committee is just beginning its work. Some work was done over the summer to update the faculty handbook. The Agenda Committee is interested in reviewing rules and procedures. They also plan to examine the racial bias incident response protocol and the Patriot Act policy. She said that the Agenda Committee plans to try a new model for faculty meetings, including more work in small groups.

President Purce invited Bonnie Marie to report as a representative from the alumni association. Ms. Marie said that the alumni board would hold a planning retreat on October 2.

President Purce asked Advancement Operations Officer Sharon Harrison to provide a fundraising report. Ms. Harrison displayed a report showing giving as of August 31. She said that gifts to the Annual Fund have reached \$90,000, with another \$45,000 in pledges. Overall giving has reached \$120,000.

Trustee Jayne Kaszynski provided a report as student trustee. She said had participated in a cross-divisional institute on conflict resolution. She said that students are working to create a student advocacy center staffed by students and to get the new clean energy board started. Students are also organizing some fundraising activities related to Hurricane Katrina.

President Purce asked Vice President Costantino and Director of Housing John Lauer to provide an update on plans to refinance Housing bonds. Dr. Costantino introduced Susan Mussleman, a consultant advising staff on the proposal. Mr. Lauer said that staff would provide a work session for the trustees in November in anticipation of a request for board action in January.

Vice President Costantino reported on new student orientation. He said that orientation would welcome 628 freshmen and 873 transfer students. He said that orientation includes 98 scheduled activities to prepare students for the academic experience and introduce them to co-curricular activities.

Vice President Costantino described the college's response to Hurricane Katrina. He said that staff have contacted current students whose homes are located in areas affected by the hurricane. The college is also offering to assist students enrolled at universities that have suspended operations due to the hurricane. The college has offered tuition waivers for up to 15 students displaced by the hurricane. Six students have inquired and four have registered to date.

Provost Don Bantz said that staff plan to ask the trustees to officially designate the new Center for Community Based Learning and Action as a Public Service Center. He asked Academic Dean Russ Fox to report on the center's work. Dean Fox said that community-based learning has been part of the college's work from its founding, but other than internships, the college has not provided a structured program to support this work. Nevertheless, many faculty and students incorporate community work in their academic programs. Several years ago a Disappearing Task Force recommended establishing a center to support this work. With seed money from the Atlantic Philanthropies, the center was founded two years ago. It is staffed by a half-time director and now has a full-time Americorp volunteer. The center is actively seeking additional grant support.

President Purce reviewed highlights from his calendar since the last meeting including attending the Thurston County Chamber of Commerce Education Summit, hosting a Jackie Robinson Scholarship event

at Safeco Field, and speaking to the Mason County Rotary clubs. He said that he plans to attend an event inaugurating the new bridge agreement for the Reservation-Based program with Grays Harbor College. He will also participate in a panel discussion for the Timberland Library system, attend the Thurston County Chamber of Commerce gala, and act as Master of Ceremonies at a local fundraiser for hurricane relief. He plans to attend a board meeting for AAC&U and attend the Seattle Chamber of Commerce's leadership summit. He encouraged board members to attend the 10th anniversary celebration for the college's Longhouse.

Public Comment/Adjournment

Dr. Flemming invited public comment. There was none. He adjourned the meeting at 3:11 p.m.

Stanley L.K. Flemming, D.O., M.A., Chair

Deborah J. Barnett, Secretary