

EVALUATIONS



Student Self-Evaluation

What is a Student Self-Evaluation?

At the end of each course/program/contract students write self-evaluations that include their observations and reflections of their learning.

The current policy for student self-evaluations states all students are required to write self-evaluations; however, they may or may not be required to include them in their transcript.

Faculty must state explicitly in the program covenant if they require student self-evaluations to become part of each student's transcript, and if credit will be reduced if it is not submitted.

Even when student self-evaluations are included in permanent transcripts, the faculty signature is optional. Students are not permitted to remove self-evaluations from their completed transcripts once they are submitted to Registration & Records.

Write the Student Self-Evaluation

Go to *my.evergreen.edu.* Your @evergreen.edu login is required and allows you to save draft evaluations to a secure location, then return and make changes prior to printing final copies.

This application works best using the latest versions of *Mozilla Firefox*, *Microsoft Internet Explorer* or *Netscape*.

If you have questions about using this online application go to the Evaluation Help page.

To print your Evaluation, Adobe Acrobat Reader must be installed on your computer.



Login Help Go here for Login Help

If you're still having login trouble, visit the consultants at the Computer Center, L2606 or call them at 360.867.6231, option 2.

Want feedback as you write your evaluation?

The Writing Center values the student's voice in the evaluation process and recommends individual consultation with peer tutors to discuss the art of drafting effective evaluations. For more information about writing your Self-Evaluation, visit the *Writing Center*.

Where do my completed forms go?

Mail or hand-deliver two final copies with original signatures to the *Registration & Records Office*. One copy will be filed in your transcript; the other will be sent to your faculty.

Student Self-Evaluation at Evergreen

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