

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**November 14, 2007**

**Trustees Attending:** David Lamb  
Karen Lane  
Anne Proffitt (by phone)  
Robert Segura  
Martina Whelshula  
Paul Winters

**Absent:** Stan Flemming

**Representatives to the Board:** Trevor Kinahan, Geoduck Student Union Representative  
Ernestine Kimbro, Faculty Representative to the Board of Trustees

**Staff Present:** Theresa Aragon, Academic Dean  
Don Bantz, Academic Vice President and Provost  
Art Costantino, Vice President for Student Affairs  
Magda Costantino, Director of The Evergreen Center for Educational Improvement  
John Carmichael, Administrative Assistant to the President/Recording Secretary to the Board of Trustees  
Clifford Frederickson, Accounting Manager  
Lee Hoemann, Vice President for College Advancement  
Steve Hunter, Associate Vice President for Enrollment Management  
John Hurley, Vice President for Finance and Administration  
Collin Orr, Director of Business Services  
Thomas L. Purce, President  
Paul Smith, Director of Facilities  
Steve Trotter, Executive Director of Operational Planning and Budget  
Sherry Walton, MIT Director

**Others Present:** Colleen Warren, Senior Assistant Attorney General

Trustee Karen Lane called the meeting to order at 10:04 a.m. in the Seminar II Building, Room B3105 of The Evergreen State College. A quorum was present with David Lamb, Karen Lane, Anne Proffitt (by phone), Robert Segura, Martina Whelshula and Paul Winters attending.

President Purce introduced newly appointed Trustee Martina Whelshula and the new Geoduck Student Union Representative, Trevor Kinahan.

**Capital Projects Update**

Vice President for Finance and Administration John Hurley and Director of Facilities Paul Smith reviewed progress on capital projects. The Lab I First Floor renovation is substantially complete. The contractor is working on punch list items. Demolition has begun on the Library Phase II renovation. The former President's Residence has not sold and remains on the market.

**Campus Master Plan**

Paul Smith introduces Don Miles and Tim Williams of ZGF Architects. Mr. Williams reviewed the process that led to the proposed Master Plan, highlights of the proposed plan and changes since the previous draft. Ms. Lane thanked all those who worked on the proposed plan. Ms. Lane said that the Board would consider final approval of the proposed plan at their January meeting.

### **Summer Session**

Provost Don Bantz and Academic Dean Theresa Aragon presented an update on Summer Session 2007. Dean Aragon noted that net revenue increased, but that enrollment declined slightly again this year. Further analysis is planned to better understand the reasons for the drop in Summer enrollment.

### **Teacher Education Programs**

Provost Don Bantz introduced Sherry Walton, Director of the Master in Teaching program and Magda Costantino, Director of the Evergreen Center for Educational Improvement. Dr. Bantz thanked them for their substantial work this past year.

Dr. Walton described Evergreen's current teacher education programs: the Master in Teaching (MIT) program and the Professional Certification program. She noted that the MIT program is unique in its emphasis on multicultural perspectives and in the amount of time spent in student teaching. The programs were reviewed for reaccreditation in October. Both programs were found to meet all required standards. The MIT program received five accolades and the Professional Certification program received two. The full Professional Educator Standards Board will review the accreditation report and may act to renew the programs' accreditation at their January meeting.

Dr. Costantino described the college's planned Master of Education program in curriculum and instruction. The program will initially focus on producing teachers of mathematics and English as a Second Language (ESL). The program is planned to accommodate 40 half-time students, who could earn degrees after seven quarters, earning 40-46 credits.

### **Lunch**

The Board was joined for lunch by members of The Evergreen State College Foundation Board of Governors.

### **Year-End Financial Reporting**

Vice President for Finance and Administration John Hurley was joined by Director of Business Services Collin Orr and Accounting Manager Clifford Frederickson to present financial reports for the fiscal year ending June 30, 2007. Mr. Orr provided summaries of the capital and operating budgets; budgets, expenditures, and encumbrances for divisional operating funds; a summary of capital project budgets by revenue source; and changes to fund balances in local dedicated revenue funds. He also provided a balance sheet for selected auxiliary accounts and a statement of net assets for the college.

Mr. Winters noted a discrepancy between the 06-07 operating budget stated by revenue source and the operating budgets stated by division. He also asked if the report could be modified to show direct comparisons between budgeted and actual numbers. Mr. Orr said that the staff would examine these two questions and provide a response.

### **Enrollment Report for Fall 2007**

Vice President for Student Affairs Art Costantino and Associate Vice President Steve Hunter reported on Fall enrollment. Mr. Hunter said that the college met and exceeded its enrollment goals for Fall 2007. The college is experiencing its highest total enrollment, its largest entering undergraduate class and the largest number of entering freshman in its history. The headcount for Fall quarter is 4,538 students (4,510 full-time equivalent), an increase of 180 students (214 FTE). Mr. Hunter estimated that Annual Average enrollment will be approximately 4,280 FTE, which is 115 more than the state's budgeted level and very close to the college's stated goal of carrying a 100 FTE "cushion." The number of entering non-resident freshmen increased, helping to ensure that tuition revenue will meet budgeted levels. Looking forward, the college will be focusing on reversing enrollment declines in the Tacoma and Tribal programs.

### **National Survey of Student Engagement**

Director of Institutional Research Laura Coghlan summarized the 2007 National Survey of Student Engagement (NSSE). She reported that the college performed well on the survey, which provides benchmark data for members of the Council of Public Liberal Arts Colleges, other institutions in Evergreen's Carnegie Class, and all institutions participating in the survey. The survey measures level of academic challenge, active and collaborative learning, student-faculty interaction, enriching educational experiences, and supportive campus environments for both first-year students and seniors. For the first time, Evergreen performed at or significantly above the benchmark levels for all peer groups on all measures.

### **Continuation of architecture and engineering contract for Telecommunications Hub and Audio/Visual Center.**

Vice President John Hurley and Director of Facilities Paul Smith asked the Board to authorize an addition to the extend the college's architecture and engineering contract with Studio Meng Strazzara to include design of a renovated Telecommunications Hub and Audio/Visual Center as part of their work on the Library Phase II renovation. The proposed action would increase the approved budget by \$78,000 to \$350,000. The design would allow the college to renovate the old Television Studio and Master Control if funding for construction is available.

#### **Motion 2007-41**

Mr. Winters made a motion to authorize the continuation of the architecture and engineering design services contract with Studio Meng Strazzara for the Telecommunications Hub and Audio/Visual Center, Library project and to increase the amount currently approved for design services for the project from \$272,000 to an amount not to exceed \$350,000 including reimbursables. The motion was seconded and passed on a voice vote.

### **Approval of Minutes**

#### **Motion 2007-42**

Mr. Winters made a motion to approve the minutes of the Board's September and October meetings. The motion was seconded and passed on a voice vote.

### **Approval of Meeting Schedule**

#### **Motion 2007-43**

Mr. Segura made a motion to approve the 2008 meeting schedule. The motion was seconded and passed on a voice vote.

### **Report from Student Trustee**

Ms. Lane invited Mr. Segura to report as student trustee. Mr. Segura said that he met with the Geoduck Student Union and hoped to meet with them again.

### **President's Report**

President Purce invited Ernestine Kimbro to report as Faculty Representative to the Board of Trustees. She shared with the Trustees the agenda for the recent Faculty Retreat and described the faculty's discussions about the curriculum, including proposals for work on fields of study, thematic planning units, and hiring priorities.

President Purce invited Trevor Kinahan to report as the Geoduck Student Union Representative to the Board of Trustees. Mr. Kinahan described the Geoduck Union's goals for the year and the work of the Union's committees, including the Arts and Humanities Committee, Finance Oversight Committee, Environment Committee, Equality Committee, Focus the Nation Committee, and the Communications

Committee. He also said that the Geoduck Union encourages the Trustees to demand that all renovations and future new buildings on campus obtain a LEED platinum certification.

President Purce invited Provost Don Bantz to discuss the Higher Education Coordinating (HEC) Board's new Master Plan. Dr. Bantz described the plan's goals and the college's input to the HEC Board.

Dr. Bantz also reported that the college is in discussion with the Tulalip tribes about expanding Evergreen's Reservation-Based program to students on the Tulalip reservation. The Tribal Council is scheduled to pass a resolution in December inviting the college to offer the program. The college is preparing to offer the program beginning in January. The Board of Trustees will be asked to authorize the program in January.

President Purce also summarized recent and upcoming activities on his calendar.

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Karen E. Lane, Chair

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Anne Proffitt, Secretary